

**SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET**

Referred to Commission Committee (name) Hospitals & Health

For Commission Action on (date) March 17, 2008

A RESOLUTION APPROVING AN AMENDMENT TO THE FY 2007-2008 OPERATING BUDGET IN THE AMOUNT OF \$6,006.00 FOR THE COMMODITY SUPPLEMENTAL FOOD PROGRAM (CSFP) CARRIED FORWARD FROM FY 2006-2007 OPERATING BUDGET AND THIS ITEM REQUIRES THE EXPENDITURE OF FEDERAL THROUGH STATE GRANT FUNDS UNDER THE CSFP GRANT IN THE AMOUNT OF \$6,006.00. RESOLUTION SPONSORED BY COMMISSIONER JOYCE AVERY.

CHECK ALL THAT APPLY BELOW:

 This Action does NOT require expenditure of funds.

 X This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$: County CIP Funds: \$

State Grant Funds: \$: State Gas Tax Funds: \$

Federal Grant Funds: \$ 6,006.00

Other funds (Specify source and amount): \$

Other pass-thru funds (Specify source and amount): \$

Originating Department: Health Department

APPROVAL:

Dept. Head: Johnathan Russell 544-7585 \ \
(Type your name & phone #.) (Initials) (Date)

Division Director: Yvonne S. Madlock 544-7583 \ \
(Type your name & phone #.) (Initials) (Date)

CIP – A&F Director: \ \
(Type your name & phone #.) (Initials) (Date)

Finance Dept.: Michael A. Swift 545-4449 \ \
(Type your name & phone #.) (Initials) (Date)

County Attorney: Fred E. Jones, Jr. 545-4611 \ \
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: James Huntzicker 544-4514 \ \
(Type your name & phone #.) (Initials) (Date)

ITEM NO: _____

PREPARED BY: Johnathan Russell

APPROVED BY: _____

**A RESOLUTION APPROVING AN AMENDMENT TO THE FY 2007-2008
OPERATING BUDGET IN THE AMOUNT OF \$6,006.00 FOR THE
COMMODITY SUPPLEMENTAL FOOD PROGRAM (CSFP) CARRIED
FORWARD FROM FY 2006-2007 OPERATING BUDGET AND THIS ITEM
REQUIRES THE EXPENDITURE OF FEDERAL THROUGH STATE GRANT
FUNDS UNDER THE CSFP GRANT IN THE AMOUNT OF \$6,006.00.
RESOLUTION SPONSORED BY COMMISSIONER JOYCE AVERY.**

WHEREAS, That Shelby County Government, on behalf of The Memphis and Shelby County Health Department entered into a contract with the Tennessee Department of Health in the amount of \$414,500.00 for the period October 1, 2006 – September 30, 2007 on March 21, 2007 for the administration of the Commodity Supplemental Food Program (CSFP) Grant; and

WHEREAS, That it is necessary to amend the FY2007-2008 Operating Budget for the WIC Grant Budget No. 342-400582 as shown on Exhibit A to carry forward unexpended funds from FY2006-2007; and

WHEREAS, That there is no cost to the County for this activity.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the FY2007-2008 Operating Budget for the CSFP Grant Program is hereby amended and funds appropriated as per Exhibit A, which is attached hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in amounts to the extent of appropriations made in this resolution and to take proper credit in their accounting therefore.

A C Wharton, Jr., County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____

SUMMARY SHEET

I. Description of Item

This resolution requests approval to amend the Memphis and Shelby County Health Department FY 2007-2008 Operating Budget and to carry forward and appropriate funds in the amount of \$6,006 that were unexpended from FY 2006-2007 Operating Budget in the CSFP Grant Program.

II. Source and Amount of Funding

- A. Tennessee Department of Health \$414,500.00
Commodity Supplemental Food Program
Budget Number 342-400582
- B. There are no other costs, indirect or direct associated with this resolution.
- C. There are no additional or subsequent obligations or expenses for which Shelby County will ultimately be responsible.

III. Contract Items

- A. N/A-Budget Amendments.

IV. Additional Information Relevant to approval of this item

- A. Administration recommends approval of this Resolution.
- B. This budget revision will permit maximum utilization of grant funds.
- C. The Commodity Supplemental Food Program (CSFP) serves approximately 9,000 senior citizens, women, infants, and children monthly out of the Galloway Warehouse at 477 Manassas and twelve delivery sites located throughout Shelby County.
- D. CSFP has operated in Shelby County and through the Division of Health Services since the 1960's.
- E. Calculation for carry forward of budget:

Total Amount Available for period 10-1-06 – 6-30-07	\$310,875.00
Less: Amount Expended thru 6-30-07	<u>299,119.00</u>
Amount to be carried forward to FY2008	11,756.00
Remainder of contract allocated to FY2008	<u>103,625.00</u>
Total Amount Available in FY2008	115,381.00
Less: Amount currently budgeted in FY 2008	<u>(109,375.00)</u>
Budget adjustment in FY2008 needed to expend contract	6,006.00